

**FY26 MOARNG Enlisted Promotion Checklist  
(Consideration to SFC)**

RANK	FULL NAME	DOD ID
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1. Promotion Consideration:

\_\_\_\_\_ - EPS List Consideration to the Next Higher Grade

2. The following (most current) personnel data is accurately reflected in my IPPS-A record:

\_\_\_\_\_ - Grade Entry Date (GED) to SSG

\_\_\_\_\_ - Weapons Qualification

\_\_\_\_\_ - Awards

\_\_\_\_\_ - Professional Military Education (PME)

\_\_\_\_\_ - Civilian Education

3. Any discrepancies regarding the personnel data listed above will require my Full-Time Support (FTS) to update my IPPS-A profile.

4. The following documents will be included with this checklist in preparation for the EPS board:

- a. Letter to the President of the Board (LPB) (see paragraph 5 below, if applicable).
- b. DTMS Individual Training Report (ITR) containing current weigh-in and (if applicable) body fat assessment data, and current weapons qualification.
- c. Current and Validated Selection Board Record Brief (SRB) (current within the last 12 months)
- d. Any documents that are not in your iPERMS record.

5. Letter to the President of the Board (LPB): A letter will be written by the Soldier to the President of the promotion consideration board to provide justification for material discrepancies concerning any documents that are missing, incorrect, or erroneous within their record. Failure to address and provide justification for material discrepancies within the Soldier's record could result in their score being reduced in accordance with (IAW) the Memorandum of Instruction (MOI) for the 2026 Enlisted Promotion System

