

**FY26 MOARNG Enlisted Promotion Checklist
(Consideration to SSG)**

RANK	FULL NAME	DOD ID
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1. Promotion Consideration:

_____ - EPS List Consideration to the Next Higher Grade

2. The following (most current) personnel data is accurately reflected in my IPPS-A record:

_____ - Grade Entry Date (GED) to SGT

_____ - Weapons Qualification

_____ - Army Combat Fitness Test (ACFT)

_____ - Awards

_____ - Professional Military Education (PME)

_____ - Resident Training

_____ - Correspondence Courses

_____ - Civilian Education

3. The personnel data listed above is accurately reflected on my Promotion Point Worksheet (PPW). Any discrepancies regarding administrative promotion point values will require my Full-Time Support (FTS) to update my IPPS-A profile.

4. The following documents will be included with this checklist in preparation for the EPS board:

- a. Letter to the President of the Board (LPB) (see paragraph 5 below, if applicable).
- b. DTMS Individual Training Report (ITR) containing the most current weigh-in and (if applicable) body fat assessment data.
- c. Current and Validated Selection Board Record Brief (SRB) (current within the last 12 months)
- d. Any documents that are not in your iPERMS record.

5. Letter to the President of the Board (LPB): A letter will be written by the Soldier to the President of the promotion consideration board to provide justification for material discrepancies concerning any documents that are missing, incorrect, or erroneous within their record. Failure to address and provide justification for material discrepancies within the Soldier's record could result in their score being reduced in accordance with (IAW) the Memorandum of Instruction (MOI) for the 2026 Enlisted Promotion System (EPS). The letter will not include any correspondence that criticizes or reflects on the character, conduct, or motives of any Soldier.

6. I understand that the consideration board will evaluate and rate using the whole Soldier concept IAW enclosure 5 of the Memorandum of Instruction (MOI) for the 2026 Enlisted Promotion System (EPS). Voting board members will evaluate myself utilizing this packet and the following folders from my iPERMS record:

- a. Evaluation (NCOER, DA Form 1059, AER, etc.)
- b. Education (Course Certificate, College Transcript, Trade Certification, etc.)
- c. Commendatory (Award, Badges, Tabs, Certificate of Achievement, etc.)
- d. Disciplinary (Article 15, Letter of Reprimand, etc.)

7. By signing below, I acknowledge that I've educated myself on the MONGR 600-200 and the Memorandum of Instruction (MOI) for the 2026 Enlisted Promotion System (EPS). Also, I've made my promotion consideration elections and validated my administrative promotion points in IPPS-A. Further, I understand that if I fail to make my elections in IPPS-A by the suspense date, I will be automatically given:

- a. "Yes" for consideration to the next higher grade.
- b. "Current Armory only" for the consideration mileage.
- c. "No" to consideration for 00F (immaterial MOS) positions.
- d. ~~"No" to consideration for secondary MOS (SMOS) and additional MOS (AMOS) consideration.~~
- e. "Yes" to consideration for only flight (Special Qualification Identifier (SQI) "F") positions (15T MOS who hold the SQI "F").

SOLDIER'S SIGNATURE

DATE

8. By signing below, I confirm that the Soldier was awarded every opportunity to update any discrepancies in IPPS-A, DTMS or iPERMS with their FTS. Also, they were provided the appropriate mentorship when making their promotion consideration elections and validating their administrative promotion points in IPPS-A.

1SG FULL NAME

1SG SIGNATURE

DATE