



MISSOURI NATIONAL GUARD
JOINT FORCE HEADQUARTERS
IKE SKELTON TRAINING SITE
2302 MILITIA DRIVE
JEFFERSON CITY, MISSOURI 65101-1203

S: 13 Mar 25
S: 1 Feb 26

NGMO-PER-AB (600-8-19D)

11 February 2025

MEMORANDUM FOR DISTRIBUTION A & I

SUBJECT: Statewide Vacancy Announcement (**SWVA #25-0030**)

1. The current EPS list has been exhausted and the following position is open statewide for best select interviews:

- a. Unit Name / UIC: ARNG STAFF ELEMENT, JOINT FORCE HEADQUARTERS-MISSOURI / W8AJAA
- b. MOS / Duty Title: 00F4B / INSPECTOR GENERAL NCO
- c. Position # / Grade: 03221503 / E-7
- d. Location: JEFFERSON CITY, MO

2. Applicability:

a. Current ARNG Soldiers in grades E-6 through E-7 in any MOS, and E-7 Active Army and USAR Soldiers.

b. Soldiers selected for assignment to IG positions utilizing the SWVA process must be fully qualified (SQI "B") prior to promotion.

3. Instructions:

a. Interested, qualified candidates are encouraged to apply by the first packet submittal suspense of **13 Mar 25** to be considered for the initial interview process, or until this announcement has been removed from the Missouri Army National Guard website listing.

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b. Thereafter, if no selection is made, Commanders may conduct additional interviews at their discretion until **1 Feb 26**, or a selection is made.

c. Soldiers will submit completed applications and all other required documentation to MAJ Scott M. Mccollum at scott.m.mccollum.mil@army.mil. Reference the SWVA number located in the above subject line on all documents.

4. Soldiers holding a Select Reserve Incentive Program bonus are recommended to consult with the Education & Incentives office to determine compatibility.

5. All units will post this announcement on their unit bulletin board and in their monthly newsletter until this announcement is removed from the Missouri Army National Guard website listing. For additional information, see the Memorandum of Instruction (MOI) for the 2025 Enlisted Promotion System (EPS), dated 6 June 2024.

FOR THE MILPO:

TABITHA D. OSIER
MAJ, MS, MOARNG
Chief, Military Personnel Services Division

MISSOURI NATIONAL GUARD VACANCY ANNOUNCEMENT

Position: Inspector General NCO

Grade: E-7/SFC

DMOS: Immaterial

Location: Joint Forces Headquarters Missouri National Guard, Jefferson City, MO

APPOINTMENT FACTORS: The vacancy is a **TRADITIONAL GUARD** position. This vacancy is **NOT** compatible for military technicians. IAW AR 20-1, Appendix B-2, paragraph d(3), Reserve component military technicians will not be approved for ARNG M-day IG positions unless the position is a dual-status technician and TPU or M-day IG position. The military technician must be assigned full time in an IG position and drill or conduct battle assemblies in an IG position. Otherwise, a conflict of interest would arise in holding two separate military positions – one full time and another in TPU or M-day status. The selected applicant's nomination packet will be forwarded through NGB-IG to DAIG for review and final approval by The Inspector General (TIG) of the Army. Once approved, the selectee is required to attend the 3-week Department of the Army Inspector General (DAIG) Course.

Minimum Military Grade: SSG/ E-6

Maximum Military Grade: SFC/ E-7

WHO MAY APPLY: All qualified Missouri Guard members and those eligible for enlistment or transfer into the Missouri Army National Guard in the rank of Sergeant First Class. All E-6, SSG, must be on the current Enlisted Promotion List. SSGs require completion of DAIG course prior to promotion.

MAJOR DUTIES: All IGs are confidential advisors and fact-finders to the commander. All IGs are extensions of the eyes, ears, voice, and conscience of their commanders and are responsible for advising these commanders on the state of their commands and for enhancing the command's readiness and warfighting capability by investigation, and teaching and training on behalf of the commander and the Soldiers, Family members, DA civilian employees, contract employees, and retirees within the command.

MINIMUM QUALIFICATIONS:

- (1) Be citizens of the United States (by birth or naturalization).
- (2) Be high school graduates or have a general education degree (GED) equivalency.
- (3) Have 36 months of service remaining or be eligible to extend or reenlist.
- (4) Display moral attributes and personal traits that demonstrate adherence to Army Values.
- (5) Have no record of punishment under Article 15: Uniform Code of Military Justice; conviction by court-martial; general officer letters of reprimand filed in the official military personnel file; or derogatory information contained in IG records as screened by the USAIGA.
- (6) Have no record of civil conviction except for minor offenses.
- (7) Have an "A" or "B" profile serial code and a "1" under "S" factor for physical profile.
- (8) Have broad experience and an Army background that reflects outstanding performance and demonstrated potential for future service.
- (9) Serve no consecutive details as an IG. The Inspector General may approve consecutive

details as an exception to policy with the specific consent of the NCO concerned.

- (10) Present good military bearing and appearance.
- (11) Meet body composition requirements as outlined in AR 600–9.
- (12) Receive a passing score on the Army physical fitness test within the last 12 months.
- (13) Possess and maintain a secret-level security clearance.
- (14) Remain in a deployable status for all required areas.

HOW TO APPLY: Soldier's application packet should consist of the following required items:

1. Copy of current DA Form 705 (Army Physical Fitness Test Score Card) with last two tests, passing score within the past 12 months.
2. Copy of DA Form 5500-R or 5501-R, Body Fat Worksheet (Or height weight memorandum from the unit if SM meets table weight) prepared and approved within the last 30 days.
3. Copy of current (up-to-date and validated) ERB (Enlisted Record Brief, validated).
4. Individual Medical Readiness (IMR) Report with current PHA (If PULHES not 1s, submit a copy of the profile, DA Form 3349).
5. Copies of last five (5) NCOERS (Gaps, overlaps, or non-rated periods must be explained in memorandum format)
6. NGB Form 23 (RPAS Statement) with copies of all DD Form 214 and NGB Form 22.
7. Security Clearance Verification Memorandum from unit annotating current clearance and date.

CAUTION: If your packet does not provide all the information required on the forms and documents listed above, you may lose consideration for the job and not be interviewed. **ONLY** complete packets will be considered for interview, incomplete packets will be returned to the applicant without further communication.

ALL APPLICANTS ARE CONSIDERED WITHOUT REGARD TO RACE RELIGION, COLOR, NATIONAL ORIGIN, SEX, POLITICAL AFFILIATION, AGE (WITH AUTHORIZED EXCEPTIONS) OR ANY OTHER NONMERIT FACTOR.

THIS ANNOUNCEMENT WILL BE CALLED TO THE ATTENTION OF ALL ASSIGNED PERSONNEL AND POSTED IN A TIMELY MANNER ON ALL BULLETIN BOARDS.

For more information, call the IG Staff at 573-638-9615 or 573-638-9500, extension 39615.