



MISSOURI NATIONAL GUARD  
JOINT FORCE HEADQUARTERS  
IKE SKELTON TRAINING SITE  
2302 MILITIA DRIVE  
JEFFERSON CITY, MISSOURI 65101-1203

S: 7 Apr 25  
S: 1 Feb 26

NGMO-PER-AB (600-8-19D)

2 March 2025

MEMORANDUM FOR DISTRIBUTION A & I

SUBJECT: Statewide Vacancy Announcement (**SWVA #25-0075**)

1. The current EPS list has been exhausted, and the following position is open statewide for best select interviews:

- a. Unit Name / UIC: DET 1, HSC HHBN 35TH INFANTRY DIVISION / WV21T1
- b. MOS / Duty Title: 15Q / Shift Leader
- c. Position # / Grade: 09081882 / E-5
- d. Location: LEXINGTON, MO

2. Applicability:

a. Current ARNG Soldiers in grades E-3 through E-5 in any MOS, and E-5 Active Army and USAR Soldiers who currently hold the 15Q MOS.

b. MOS specific duties and qualification requirements are listed in the enclosed. Reference DA PAM 611-21, Chapter 10-15Q.

3. Instructions:

a. Interested, qualified candidates are encouraged to apply by the first packet submittal suspense of **7 Apr 25** to be considered for the initial interview process, or until this announcement has been removed from the Missouri Army National Guard website listing.

b. Thereafter, if no selection is made, Commanders may conduct additional interviews at their discretion until **1 Feb 26**, or a selection is made.

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c. Soldiers will submit completed applications and all other required documentation to SFC James L. Russell at james.l.russell134.mil@army.mil and CW2 Ashly M. Cox at ashly.m.cox.mil@army.mil. Reference the SWVA number located in the above subject line on all documents.

4. Soldiers holding a Select Reserve Incentive Program bonus are recommended to consult with the Education & Incentives office to determine compatibility.

5. All units will post this announcement on their unit bulletin board and in their monthly newsletter until this announcement is removed from the Missouri Army National Guard website listing. For additional information, see the Memorandum of Instruction (MOI) for the 2025 Enlisted Promotion System (EPS), dated 6 June 2024.

FOR THE MILPO:

TABITHA D. OSIER  
MAJ, MS, MOARNG  
Chief, Military Personnel Services Division

**10-15Q. MOS 15Q--Air Traffic Control (ATC) Operator, CMF 15  
(Army Civilian Acquired Skills Program (ACASP) designated MOS) (Effective 202405)**

*a. Major duties.* A Soldier in MOS 15Q supervises and/or conducts Air Traffic Services (ATS) following Federal Aviation Administration (FAA) and DoD policy procedures. Issues flight instructions and clearances via Visual Flight Rules (VFR), Instrument Flight Rules (IFR), and Special Visual Flight Rules (SVFR), Formulates data for Terminal Instrument Procedures (TERPS). Assists Air Control Authority (ACA) with the Army Airspace Command and Control (A2C2) system using Airspace Control Measures (ACM). Operates various facilities to include Air Traffic Control Towers (ATCT), Ground Controlled Approach (GCA) Radars, and Airspace Information Centers (AIC). Maintains United States Air Force certification as limited weather observer; compiles, controls information and conducts emergency notification and assistance in the event of aviation accidents or incidents.

Duties for MOS 15Q at each level of skill are:

(1) *MOSC 15Q10.* Operates fixed and tactical ATC towers, Ground Control Approach GCA radars and airspace information centers (AICs). Operates and maintains vehicles, tactical/fixed base ATC equipment and navigational aids (NAVAIDs). Assist in the installation and relocation of tactical ATC facilities. Applies air traffic control rules, procedures and regulations. Processes flight plan data. Formulates and issues ATC clearances, advisories and control information. Maintains logs, records, files and recordings of voice communications. Interprets and relays Notices to Airmen (NOTAM) information. Reads and interprets DoD Flight Information Publications (FLIPS) and aeronautical charts. Analyzes air traffic to identify and resolve potential conflicts. Controls airborne and ground traffic on and in the vicinity of the airport. Updates Automated Terminal Information Service (ATIS) and performs radarscope alignments. Coordinates terminal/enroute control. Provides approach control services, conducts precision radar instrument approaches, provide (AIC) services and control tower services. As a qualified member of a tactical air control team (TACT), establishes and controls landing zones (LZs), helicopter landing zones (HLZs), drop zones (DZs) and pick-up zones (PZs).

(2) *MOSC 15Q20.* Conducts ATC facility training. Briefs shift personnel on runway utilization, airfield conditions and weather/ground activities. Prepares and updates flight following maps. Supervises a shift in a tactical or fixed tower, radar, or AIC. Services as a tactical air control team (TACT) leader in a tactical terminal control system (TTCS), deploys team as advance party to remote areas to secure and set up forward area refueling and rearming points (FARPS), LZs, HLZs, DZs and PZs. Maintains current DoD and DOT/FAA publications, ATC facility logs, forms, records and situation maps. Prepares, briefs and disseminates Aviator's Procedures Guide (APG) to supported aviation units. Assist in the preparation of TERPS.

(3) *MOSC 15Q30.* Supervises and provides technical guidance to subordinate personnel performing duties described in paragraphs (1, 2). Serves as facility chief at low-density towers, radar or airspace information centers. Serve as facility chief in tactical towers, GCA radars and AICs. Administer ATC facility. Formulates and coordinates letters of agreement, operations letters and facility memorandums. Prepares duty rosters and assigns duties to personnel. Ensures facility flight check requirements are met for navigational aids, radar and radio communications equipment. Plans and organizes ATC activities for tower, GCA radar, airspace information centers and verifies facility compliance with Army and FAA standards. Evaluates ATC operations and work performance. Reviews and prepares reports. Coordinate ATC activities with other facilities. Prepares and updates situation maps. Assists in the preparation of Standard Instrument Approach/Enroute/Departure Procedures (TERPS) for assigned facility/NAVAID.

(4) *MOSC 15Q40.* Serves as facility chief in high density and designated remotely located fixed base towers, GCA radar, or AICs. Plans, organizes and supervises ATC facilities. Establishes and supervises the facility training and rating program. Advises in the preparation of TERPS. Ensure proper utilization and coordination of maintenance support. Prepares and interprets orders and reports. As an A2C2 liaison at division and echelons above corps (EAC) assists in the development and execution of the Airspace Control Order (ACO) and Airspace Tasking Order (ATO). Coordinates, deconflicts and integrates all airspace control measures for division, corps, or EAC commanders. As a platoon sergeant, coordinates the logistical, personnel and administrative support for all platoon elements and deploys platoon to remote locations in support of forward aviation assets. Prepares and coordinates TERPS data with the appropriate FAA Department of the Army regional representative. Conduct briefings for senior commanders on the current tactical airspace situation.

*b. Physical demands rating and qualifications for initial award or reclassification of MOS.*

(1) Air traffic controllers must possess the following qualifications: Waivers, ACASP qualification, and/or must be approved by Cdr, USAACE, ATTN: ATZQ-CDF-P, Ft Novosel, AL 36362-1100 (<https://home.army.mil/novosel/about/usaace/opfd/enlisted>).

(a) A physical demands rating of Moderate (Gold).

(b) A physical profile of 222211.

(c) Normal color vision.

(d) Qualifying scores.

(1) A minimum score of 101 in aptitude area ST.

(2) A Minimum OPAT score of Standing Long Jump (LJ) -0120 cm, Seated Power Throw (PT) - 0350 cm, Strength Deadlift (SD) - 0120 lbs., and Interval Aerobic Run (IR) - 0036 shuttles in Physical Demands Category "Moderate" (Gold).

(e) A security eligibility of SECRET is required for the initial award and to maintain the MOS.

(f) Complete and pass the Army Class IV medical physical prior to requesting and/or granting the MOS to the soldier and his attendance/arrival to training/school.

(g) The ability to clearly enunciate English without impediment of speech that would interfere with 2-way radio communication.

(h) Formal training (completion of a resident MOS 15Q course conducted under the auspices of the USAACE) or meet the ACASP criteria per paragraph 9-5b (5)(b) of this pamphlet and in paragraph (k) below.

(i) ACASP qualification criteria.

1. Be eligible for security eligibility under AR 380-67.

2. Have 2 years ATC experience and a FAA control tower operator's certificate or Air Traffic Safety Oversight Service (AOV) FAA Credential and control tower facility training.

3. Meet Army Class IV medical fitness standards in AR 40-501.

4. A Federal Aviation Agency certificate of grades reflecting successful completion of written examination in accordance with AR 95-2.

(j) Reclassification. Must meet the above qualifications and all prerequisites IAW AR 614-200 "Reclassification of primary military occupational specialty and/or secondary military occupational specialty" chapter and AR 40-501 "Medical Fitness Standards for Retention and Separation, Including Retirement" chapter. Must be in the grade of SPC (non-promotable) or below unless they have held MOS 15P for a minimum of 12 months at skill level 1 or 2, 18 months at skill level 3 or 24 months at skill level 4.

1. Active Component: Soldiers that do not meet the above qualifications must submit a determination packet to Cdr, USAACE, ATTN: ATZQ-CDF-P, Ft Novosel, AL 36362-1100, (<https://home.army.mil/novosel/about/usaace/opfd/enlisted>).

2. National Guard: Soldiers that do not meet the above qualifications must submit a determination packet through National Guard Bureau, ATTN: NGB-ARNG-AV, 111 South George Mason Drive, Arlington, VA 22204-1382, ([ng.ncr.ngb-arng.mbx.avn-trng-mgt@army.mil](mailto:ng.ncr.ngb-arng.mbx.avn-trng-mgt@army.mil)). 3. Reserve Component: Soldiers that do not meet the above qualifications must submit a determination packet through Commander, Army Reserve Aviation Command (ARAC), ATTN: G3 (AFAK-OPT), 1160 Brandenburg Station Road, Ft Knox, KY 40121-4190, ([usarmy.usarc.arac.list.g-37-training@army.mil](mailto:usarmy.usarc.arac.list.g-37-training@army.mil)).

3. Reserve Component: Soldiers that do not meet the above qualifications must submit a determination packet through Commander, Army Reserve Aviation Command (ARAC), ATTN: G3 (AFAK-OPT), 1160 Brandenburg Station Road, Ft Knox, KY 40121-4190, ([usarmy.usarc.arac.list.g-37-training@army.mil](mailto:usarmy.usarc.arac.list.g-37-training@army.mil)).

(2) Alcohol and drug abuse as defined below will disqualify any Soldier or potential enlistee from this MOS. This disqualification will not be waived, even though the Soldier/potential enlistee satisfactorily completes the Army Substance Abuse Program (ASAP) or a civilian equivalent, except as specified below:

(a) A medically diagnosed history of alcohol abuse as defined in the substance use disorder section of the Diagnostic and Statistical Manual, 5th Edition, 2022 "text revision" (DSM-V) (<https://www.psychiatry.org/psychiatrists/practice/dsm>) is disqualifying. Cdr, HRC may waive this disqualification after a Soldier/potential enlistee in this MOS successfully completes the Army ASAP Education, outpatient or inpatient programs or its civilian equivalent, based on the recommendations of the chain of command and the Cdr, USA Aeromedical Center. A Soldier/potential enlistee who completes any aspect of ASAP and is involved in an additional offense involving alcohol or alcohol abuse will be immediately reclassified or denied enlistment in this MOS as a high risk.

(b) Except as provided in (e) below, a wrongful or improper use of narcotic or other controlled substance or dangerous drug as defined by Title 21 United States Code (USC) Controlled Substances Act, Section 801, et seq, (<https://uscode.house.gov/browse/prelim@title21/chapter13/subchapter1/partC&edition=prelim>) is disqualifying.

(c) A positive result of urine test administered per AR 600-85 The Army Substance Abuse Program, that leads to medical evaluation and a finding of "no diagnosis apparent, improper use" is disqualifying.

(d) Except as provided in (e) below, a documented instance of the use, sale, transfer, possession, or manufacture of any narcotic or other controlled substance or dangerous drug as defined by 21 USC 801, et seq, is disqualifying. A documented instance includes conviction by any courts martial or any civilian court. Convictions include juvenile adjudication, non-judicial punishment under Article 15, UCMJ, or voluntary confession after proper rights warning according to Article 31(b), UCMJ.

(e) A Soldier or potential enlistee will not be disqualified for civilian experimentation with marijuana or other cannabinoids disclosed in voluntary confessions of drug experimentation documented solely by information obtained from DD Form (SF) 2808 Report of Medical Examination or DD Form (SF) 2807-2 Medical Prescreen of Medical History Report.

(3) MOS closed for reclassification to Soldiers who have been deemed permanently non-deployable in accordance with AR 40-501, AR 220-1, AR 600-8-101, and AR 614-30. Soldiers must meet the minimum criteria for retainability stated in AR 635-40, paragraph 3-5(a) and be fully deployable to all locations and echelons.

c. *Additional skill identifiers.* (Note: Refer to table 12-8 for (Listing of universal ASI's associated with all enlisted MOS)).

(1) 5A—Joint Air Tactical Operations (skill level 3 and 4 only).

(2) 5U—Tactical Air Operations.

(3) C8—Air Defense Airspace Management (ADAM) / Brigade Aviation Element (BAE) Cell Air-Ground Integration.

(4) F7—Pathfinder. (Rescind 202410).

d. *Physical requirements and standards of grade.* Physical requirements and SG relating to each skill level are listed in the following tables:

(1) *Table 10-15Q-1.* Physical requirements.

(2) *Table 10-15Q-2.* Standards of grade TOE/MTOE.

(3) *Table 10-15Q-3.* Standards of grade TDA.