



MISSOURI NATIONAL GUARD  
JOINT FORCE HEADQUARTERS  
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S: 7 Apr 25  
S: 1 Feb 26

NGMO-PER-AB (600-8-19D)

2 March 2025

MEMORANDUM FOR DISTRIBUTION A & I

SUBJECT: Statewide Vacancy Announcement (**SWVA #25-0087**)

1. The current EPS list has been exhausted, and the following position is open statewide for best select interviews:

- a. Unit Name / UIC: DET 1, COMPANY A HHBN, 35TH INFANTRY DIVISION / WV21A1
- b. MOS / Duty Title: 25B / INFORMATION TECHNICIAN (IT) STAFF NON-COMMISSIONED OFFICER (NCO)
- c. Position # / Grade: 09092886 / E-7
- d. Location: ST JOSEPH, MO

2. Applicability:

- a. Current ARNG Soldiers in grades E-5 through E-7 in any MOS, and E-7 Active Army and USAR Soldiers who currently hold the 25B MOS.
- b. MOS specific duties and qualification requirements are listed in the enclosed. Reference DA PAM 611-21, Chapter 10-25B.

3. Instructions:

- a. Interested, qualified candidates are encouraged to apply by the first packet submittal suspense of **7 Apr 25** to be considered for the initial interview process, or until this announcement has been removed from the Missouri Army National Guard website listing.
- b. Thereafter, if no selection is made, Commanders may conduct additional interviews at their discretion until **1 Feb 26**, or a selection is made.

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c. Soldiers will submit completed applications and all other required documentation to SFC James L. Russell at james.l.russell134.mil@army.mil and CW2 Ashly M. Cox at ashly.m.cox.mil@army.mil. Reference the SWVA number located in the above subject line on all documents.

4. Soldiers holding a Select Reserve Incentive Program bonus are recommended to consult with the Education & Incentives office to determine compatibility.

5. All units will post this announcement on their unit bulletin board and in their monthly newsletter until this announcement is removed from the Missouri Army National Guard website listing. For additional information, see the Memorandum of Instruction (MOI) for the 2025 Enlisted Promotion System (EPS), dated 6 June 2024.

FOR THE MILPO:

TABITHA D. OSIER  
MAJ, MS, MOARNG  
Chief, Military Personnel Services Division

**10-25B. MOS 25B--Information Technology Specialist (Info Tech Spec), CMF 25 (Effective 202510)**

a. *Major duties.* The Information Technology Specialist installs, operates, maintains, and performs limited field level maintenance on computer systems, Information Technology (IT) networks, and cable and wire communication systems. Performs system administration (SA) on computers and servers within the computing environment (CE) and the network environment (NE). Performs network administration (NA); installs, configures and maintains network computing equipment within the network (i.e. routers, switches, desktop, and laptop computers). Performs duties associated with Communication Security (COMSEC) Account Management IAW AR 380-40. Provides SA to IT platforms in varying operational environments. Provides SA and direct support for digital management systems. Performs cyber security functions, provides the security services and attributes of availability, authentication, confidentiality, integrity and non-repudiation; verifies and implements network security policy vulnerabilities from cyber network defense teams; Network and IT management, which includes incident and problem processing, change request processing, availability management and user interaction. Assists in the planning, configuration, management, and monitoring of the local area network (LAN); Duties for MOS 25B at each level of skill are:

(1) *MOSC 25B10.* Installs, operates, repairs, maintains, and performs limited field level maintenance on cable and wire systems. Performs SA functions at multiple echelons (Battalion to Army and National levels). Installs, operates, and maintains servers and information systems in the TOC. Provides direct support to end users for all CE operating systems, peripherals, and applications, including SA of digital management systems. Implements cyber security measures to computer systems and networks. Installs, tests, maintains, and upgrades operating systems software and hardware to comply with cyber security requirements. Works under the direct supervision of the Senior Information Technology Specialist for all network related functions.

(2) *MOSC 25B20.* Performs senior operator and SA functions at multiple echelons (Battalion to Army and National levels). Coordinates and supervises team member activities in the construction, installation, repair and recovery of cable and wire communications systems. Provides advanced level CE and NE support for unclassified and classified systems. Supervises the installation, operation and maintenance of the network and computer systems. Supervises direct support to end users for all CE operating systems, peripherals, and applications. Trains and assists less experienced Soldiers in the installation, operation and troubleshooting of information and computer systems. Configures, improves performance, and test network servers in tactical operations centers. Supervises and operates systems in support of digital management systems. Identifies potential cyber security risks and takes appropriate corrective and recovery actions as directed. Additionally, supervises the IT service workforce and serves as an alternate COMSEC Account Manager (CAM) within units that have a documented assistant CAM position.

(3) *MOSC 25B30.* Supervises the deployment, installation, operation and maintenance of computer systems and the IT network and supervises, coordinates all phases of construction, recovery, repair and maintenance of cable and wire distribution systems. Performs senior level SA functions, and advance level CE. Provides support for the NE in unclassified and classified networks. Manages accounts, network rights, and access to CE systems and equipment. Supervises the installation and operation of systems in support of digital management systems. Writes standard operating procedures for all automation systems within the IT network and assists in the planning, configuration, management, and monitoring of the LAN. Assists in the planning and implementation of the units' computer life cycle program. Develops and provides training to service support personnel, functional users and staff personnel in computer and information systems matters. Additionally, supervises the IT service workforce and serves as the CAM within units that have a documented CAM position.

(4) *MOSC 25B40.* Plans, supervises, coordinates, and provides technical assistance for computer systems and IT networks. Performs senior level NA functions as well as advance level CE support. Assists in data system integration and provides support for the NE in unclassified and classified networks. Supervises account management, network rights, and access to NE systems and equipment. Manages operations in support of digital management systems. Implements response actions in reaction to security incidents. Plans and executes the unit level computer life cycle program. Develops and provides training to staff personnel on computer and

IT matters. Supervises and coordinates the development of the IT network in the TOC and assists in the planning, configuration, management, and monitoring of the LAN. Assists in the development of IT management policies and organizational procedures. Participates in the development of continuity plans, IT protocols, and establishment of best practices. Briefs and advises staff and operational personnel on IT matters. Coordinates high level or contractor support maintenance for assigned equipment.

b. *Physical demands rating and qualifications for initial award of MOS.* Information technology specialist must possess the following qualifications:

(1) A physical demands rating of Moderate (Gold).

(2) A physical profile of 212221.

(3) Normal color vision.

(4) Qualifying scores.

(a) A minimum score of 95 in aptitude area ST.

(b) A minimum Occupational Physical Assessment Test (OPAT) score of Long Jump (LJ) - 0120cm, seated Power Throw (PT) - 0350cm, Strength Deadlift (SD) - 0120lbs., and Interval Aerobic Run (IR) – 00:36 shuttles in Physical Demand Category of “Moderate” (Gold).

(5) A security clearance of SECRET is required for the initial award and to maintain the MOS.

(6) A U.S. citizen.

(7) Ability to read, comprehend and clearly enunciate English.

(8) Formal training (completion of MOS 25B Course (conducted under the auspices of the U.S. Army Signal School) is mandatory or meet Industry standard certifications validated by the Office Chief of Signal, and in paragraph (a) and (b) below. Waiver may be granted by Commandant, U.S. Army Signal School, ATTN: ATSO-CD, Fort Eisenhower, GA 30905-5735.

(9) Be eligible for SECRET security access under provisions of AR 380-67.

c. *Additional skill identifiers.* (Note: Refer to table 12-8 (Listing of universal ASI's associated with this MOS). Q6--Protection Cell Operations (skill level 4 through 6 for personnel only) (Effective 202410).

d. *Physical requirements and standards of grade.* Physical requirements and standards of grade relating to each skill level are listed in the following tables:

(1) *Table 10-25B-1.* Physical requirements.

(2) *Table 10-25B-2.* Standards of grade TOE/MTOE.

(3) *Table 10-25B-3.* Standards of grade TDA.