

**FY24 Missouri Enlisted Promotion Checklist
(Consideration to SGT)**

Rank Name (Print Last, First, MI) _____
Unit

1. The following personnel data is accurately reflected in my IPPS-A record:

- _____ - Grade Entry Date (Date promoted to SPC)
- _____ - DLC/SSD 1 Completion Date (Must be prior to 1 December 2023)
- _____ - Primary Military Education (PME)
- _____ - Awards and Decorations
- _____ - Civilian Education

2. The following personnel data is accurately reflected in the system of record as listed below:

- _____ - Most Recent Weapons Qualification Event (DTMS)
- _____ - Most Recent "For Record" APFT/ACFT (DTMS)
- _____ - Most Recent Height/Weight (DTMS or DA Form 5500/5501)

3. By signing below, I acknowledge that I have visually confirmed that the data above has been accurately reflected on the personnel eligibility roster containing my administrative points towards promotion consideration.

Soldier Signature _____
Date

4. By signing below, I confirm the data is accurately reflected above and the Soldier's most recent DA Form 5500/5501 (if applicable) has been input into DTMS, or, is filed locally until DTMS has been updated to incorporate the one-site circumference-based tape method IAW Army Directive 2023-11.

1SG Name _____
1SG Signature _____
Date