



MISSOURI NATIONAL GUARD  
JOINT FORCE HEADQUARTERS  
IKE SKELTON TRAINING SITE  
2302 MILITIA DRIVE  
JEFFERSON CITY, MISSOURI 65101-1203

S: 18 Dec 24

NGMO-PER-AB (600-8-19D)

3 December 2024

MEMORANDUM FOR DISTRIBUTION A & I

SUBJECT: Statewide Vacancy Announcement (**SWVA #24-1039**)

1. The current EPS list has been exhausted and the following position is open statewide for best select interviews:

- a. Unit Name / UIC: 2 BN, 140 REGT (RTI) / W8GGA2
- b. MOS / Duty Title: 31B / Instructor
- c. Position # / Grade: 04584219 / E-6
- d. Location: FORT LEONARD WOOD, MO

2. Applicability: MOS specific duties and qualification requirements are listed in the enclosed document.

3. Interested, qualified candidates may apply by emailing a completed application and all other required documentation to SFC Joselyne M. Dement at [joselyne.m.dement.mil@army.mil](mailto:joselyne.m.dement.mil@army.mil). Reference the SWVA number located in the above subject line on all documents.

4. Soldiers holding a Select Reserve Incentive Program bonus are recommended to consult with the Education & Incentives office to determine compatibility.

5. All units will post this announcement on their unit bulletin board and in their monthly newsletter until this announcement is removed from the Missouri Army National Guard website listing. For additional information, see the MOARNG FY24 EPS MOI, dated 15 July 2023.

FOR THE MILPO:

Encl

TABITHA D. OSIER  
MAJ, MS, MOARNG  
Chief, Military Personnel Services Division

## MISSOURI NATIONAL GUARD VACANCY ANNOUNCEMENT

**Opening Date:** 4 December 2024

**Closing Date:** 18 December 2024

**Position:** Instructor (1 Vacancy)

**Grade/Rank:** E-6/SSG

**DMOS:** 31B

**PARA/LINE:** 002A/10

**Location:** 2<sup>nd</sup> Battalion, 140<sup>th</sup> Regiment (RTI), Fort Leonard Wood, MO 65473

**APPOINTMENT FACTORS:** The vacancy is a **TRADITIONAL GUARD** position.

### **M-DAY APPLICANTS MUST:**

1. Meet physical standards IAW Chapter 3, AR 40-501 (Retention Standards). Meet height and weight standards of AR 600-9.
2. Must be able to pass the Army Combat Fitness Test (ACFT).

**Minimum Military Grade:** SGT/E-5

**Maximum Military Grade:** SSG/E-6

**WHO MAY APPLY:** All qualified Missouri Guard members and those eligible for enlistment or transfer into the Missouri Army National Guard in the rank of Sergeant and Staff Sergeant.

**MAJOR DUTIES:** Instruct, evaluate, and counsel students IAW standards in POI course support material and SOP. Courses include, but are not limited to MOS-T for primary MOS, First Line Leader, Counter-IED, Observer/Controller, and Common Faculty Development Instructor Course (CFD-IC). Soldiers will be expected to travel throughout the state for instructor duty. **The ability to work more than one two-week Annual Training period per year is expected.**

### **PHYSICAL DEMANDS AND QUALIFICATIONS:**

1. Possess mature judgment and initiative.
2. Have no speech impediment.
3. Display good military bearing.
4. Be fully qualified in 31B with at least three years of experience in MOS.
5. Demonstrate the ability to be an instructor.
6. Must display high moral character as determined by the following criteria:
  - (a) No pattern of undesirable behavior as evidenced by civil and military records.
  - (b) No record of convictions by court martial.

- (c) No record of civilian conviction within the last two years other than minor traffic offenses.
7. Must be able to meet TASS accreditation standards which are:
- (a) Be certified by proponent.
  - (b) DA Form 1059/DD Form 214 for the course being instructed.
  - (c) Complete Instructor Course (ABI or equivalent), MOS certification board and be awarded Additional Skill Identifier (ASI) of H or 8 within 12 months.
  - (d) Meet physical standards of the vacancy specific MOS. Instructors with profiles must have authorization to maintain the applicable MOS. Exceptions must be verified by an approved waiver.
  - (e) Must have a valid driver's license.
  - (f) One year experience in a leadership position in the MOS is preferred but not required.
  - (g) Deployment experience is preferred but not required.

**HOW TO APPLY:** Packet should consist of the following required items:

1. Copy of DA Form 705 (Army Physical Fitness Test Card) with last three tests, with a passing score within the past 12 months.
2. Copy of **Selection Record Brief**, including most recent ASVAB scores.
3. Copy of most recent MEDPROS IMR Report or physical examination forms (SF 88 and SF 93 or DD Form 2807-1 and DD Form 2808) and a statement explaining any changes in medical status or any medical treatment since last physical examination. Must provide a copy of DA Form 5500-R (Body Fat Worksheet) and / or DA Form 3349 (Physical Profile) if applicable.
4. Copies of last 3 NCOERs. If 3 NCOERs are not available, supplement with a recommendation memo with service member's character from Platoon Sergeant, 1SG, or Commander.
5. NGB Form 23 (RPAS Statement) with copies of all DD Form 214 and NGB Form 22.
6. DA Form 1059 (Service School Academic Evaluation Report) for all NCOES attended and for the PMOS.
7. Cover letter addressing your reason for transfer to this position, to include contact phone and email information.
8. Good Standing memo signed by unit admin.
9. Letters of recommendation are suggested but not required.
10. Copy of Security Clearance memo within 30 days of closing.

**CAUTION:** If your packet does not provide all the information requested on the forms and documents listed above, you may lose consideration for the job and not be interviewed. ONLY complete packets will be considered for interview. Incomplete packets will be returned to the applicant without further communication.

**FORWARD COMPLETED PACKETS TO:**

HQ, 140th Regiment (MO-RTI)  
ATTN: SFC Joselyne M. DeMent  
13314 Artillery Circle (BLDG 1030)  
Fort Leonard Wood, MO 65473

Or scan completed packets to [joselyne.m.dement.mil@army.mil](mailto:joselyne.m.dement.mil@army.mil)

ALL APPLICANTS ARE CONSIDERED WITHOUT REGARD TO RACE, RELIGION, COLOR, NATIONAL ORIGIN, SEX, POLITICAL AFFILIATION, AGE (WITH AUTHORIZED EXCEPTIONS) OR ANY OTHER NONMERIT FACTOR.

THIS ANNOUNCEMENT WILL BE CALLED TO THE ATTENTION OF ALL ASSIGNED PERSONNEL AND POSTED IN A TIMELY MANNER ON ALL BULLETIN BOARDS

For more information, call SFC Joselyne M. DeMent at 573-329-9012